

The Corporation of the Township of Whitewater Region

By-law Number 17-09-993

Being a by-law to establish through Terms of Reference the Development Review Team and appoint its members

Whereas, Council deems it expedient and necessary to establish a Development Review Team;

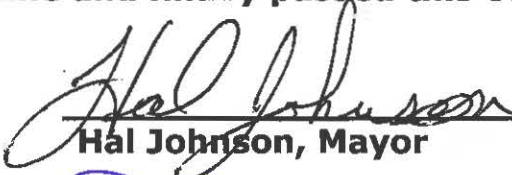
Now therefore Council of the Corporation of the Township of Whitewater Region enacts as follows:

1. That the Development Review Team is hereby established.
2. That the Terms of Reference, included as Schedule A and forming part of this by-law, are hereby adopted.
3. That the following persons are hereby appointed at the pleasure of Council for the term expiring on November 30, 2018 or at such earlier time Council considers appropriate:

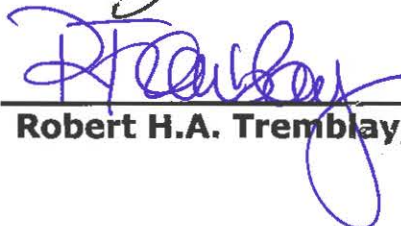
Councillor Charlene Jackson - Chair
Councillor Dave Mackay (Economic Development & Tourism)
Reeve Terry Millar (Building & Property Services)
Robert Tremblay, CAO/Clerk
(alternate: Marsha Hawthorne, Deputy CAO/Clerk)
Doug Schultz, CBO/Manager of Building & Property Services
Janet Collins, Manager of Physical Services
(alternate: Randy Buckwalt, Supervisor of Roads)
Carmen Miller, Deputy Clerk (Recording Secretary)

4. That this by-law shall come into force and take effect upon being passed by Council.

Read a first, second and third time and finally passed this 6th day of September, 2017.



Hal Johnson, Mayor



Robert H.A. Tremblay, Clerk

**Terms of Reference
Whitewater Region
Development Review Team**

1. Mandate

The Development Review Team works collaboratively with developers as a mechanism for pre-consultation and on-going dialogue on applications and projects.

2. Focus

The Development Review Team provides an informal mechanism to ensure discussion between the Township and proponents.

The Development Review Team serves a liaison role with no formal decision-making or approval authority which rests with the Council of the Township of Whitewater Region.

3. Term

The Development Review Team will be appointed by Council consistent with appointment practices for all or part of the Council term. Vacancies will be filled on an as-needed basis.

4. Composition

The Development Review Team will be comprised of the following municipal officials.

Three members of Whitewater Region Council shall be appointed on the recommendation of the Mayor:

- Chair of Building & Property Services
- Chair of Economic Development & Tourism
- One other Member designated by the Mayor.

The following staff are deemed appointed:

- CAO/Clerk (alternate: Treasurer/Deputy CAO)
- CBO/Manager of Building & Property Services
- Manager of Physical Services (alternate: Supervisor of Roads)
- Deputy Clerk (Recording Secretary)

The Development Review Team is committed to acting in an ethical manner with the avoidance of conflict of interest as a body and as individuals, while meeting legislative requirements.

5. Meetings

The Development Review Team is not considered a Committee of Council as defined in the Procedural By-law.

Accordingly, the Development Review Team is more informal in structure and does not hold formal meetings.

The Development Review Team will meet on the request of a specific proponent, at the call of the CAO/Clerk.